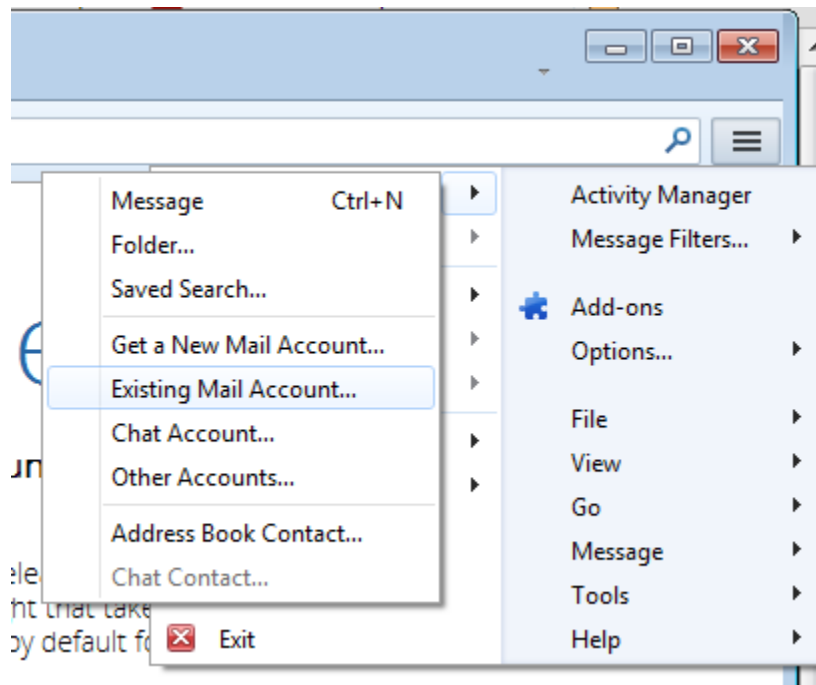


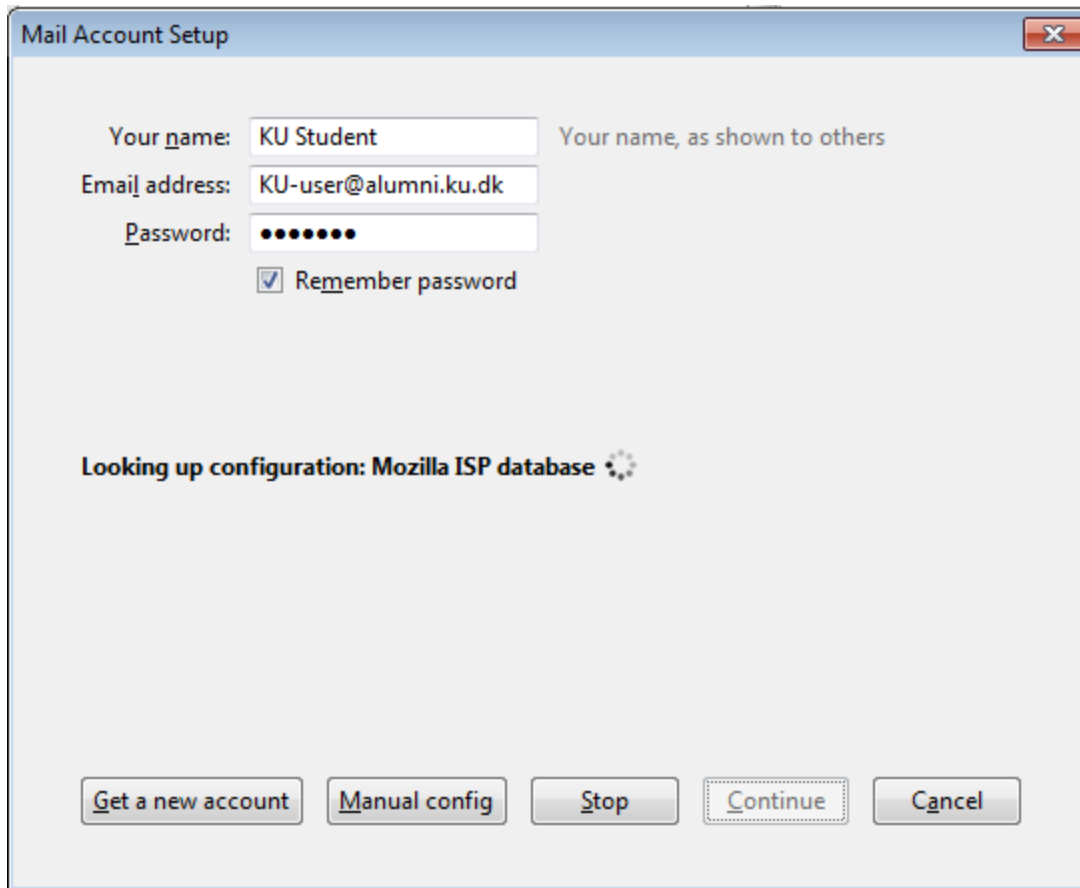
Access alumni-mail from Thunderbird using IMAP.

If you are using Thunderbird as your email-client, you are able to access your alumni-mails using IMAP.

In order to add your alumni-account to Thunderbird you have to go to the menu and click at **Existing Mail Account...**



That will open a window where you can type in **Full name**, **alumni-mail address** (KU-username@alumni.ku.dk) and **password** (same password as the one you use for login at KUnet).



The image shows a 'Mail Account Setup' dialog box with the following fields and options:

- Your name:** KU Student (with a tooltip: 'Your name, as shown to others')
- Email address:** KU-user@alumni.ku.dk
- Password:** [masked with 7 dots]
- Remember password

Below the fields, it says: **Looking up configuration: Mozilla ISP database** with a loading spinner icon.

At the bottom, there are five buttons: **Get a new account**, **Manual config**, **Stop**, **Continue** (highlighted with a dashed border), and **Cancel**.

Enter the information mentioned above and click first at **Continue** and then at **Manual Config**. Now you have to enter IMAP and SMTP address, there ports and the encryption to use. The correct settings are shown below:

Mail Account Setup

Your name: Your name, as shown to others

Email address:

Password:

Remember password

	Server hostname	Port	SSL	Authentication
Incoming: IMAP	exchange.ku.dk	993	SSL/TLS	NTLM
Outgoing: SMTP	exchange.ku.dk	465	SSL/TLS	NTLM

Username:

Finally you click on **Done** and you should be able to read your alumni-mails from within Thunderbird.

This guide was created on Windows, but it is the same steps for Thunderbird for Mac OSX, and Thunderbird for Linux.